

Thank you for your interest in attending one of the United States Service Academies. Your desire to serve our country is admirable. The following information should answer many questions you may have on the application process for a nomination to any of the academies.

### **GENERAL INFORMATION**

The competition for an academy nomination is extremely keen. You are advised to apply to EVERY nominating authority which your eligibility allows. Nominating authorities are defined as Wisconsin's two U.S. Senators, your U.S. Representative, the President, and the Vice-President.

Each nominating authority uses a selection process which is designed to meet its own needs and standards. The different procedures are often confusing to applicants who apply to more than one office. Last minute misunderstandings can be avoided by carefully studying and following the instructions of each office.

Each U.S. Senator and Representative may have a maximum of five cadets or midshipmen charged to them at each of the Air Force, Military (West Point), and Naval Academies at any one time. The number of vacancies at these three academies are determined by the number of cadets or midshipmen who either graduate from or leave the academies each year. Generally, each Congressional Office has only one vacancy per year for each of the Air Force, Military, and Naval Academies. I am permitted to submit a slate of up to 10 nominees for each vacancy at each of these academies.

The Merchant Marine Academy appointments are based on statewide nominations from Congress. The State of Wisconsin gets four vacancies each year and all of the Wisconsin applicants compete for these four vacancies.

The U.S. Coast Guard Academy is the only service academy which does not use the Congressional nominating procedure. Interested students should apply directly to:

Superintendent  
U.S. Coast Guard Academy  
New London, CT 06320

### **NOMINATION PROCESS**

An interested student must apply with at least one nominating authority, as well as all academies in which he or she has an interest. If you have not opened a pre-candidate file with your academy(ies) of choice, you should do so by referring to the enclosed information. If you have made this initial contact, you have taken an important first step. Additionally, the individual academies can address any concerns you may have about disqualifying medical conditions.

Certain information is required, as noted below, in order for you to be eligible for one of my nominations. Please note, **THE DEADLINE FOR ALL MATERIALS TO BE RECEIVED IN MY MILWAUKEE OFFICE IS FRIDAY, OCTOBER 17, 2008.** You are responsible for the completion of your file. Applicants whose files are incomplete will not be considered for a nomination.

Only those applicants who have a completed file and qualifying test scores will be interviewed by my Service Academy Nomination Selection Board. This board is comprised of men and women who have military backgrounds (active and retired), who are educators and who are community and business leaders. If you qualify, an interview will be scheduled for you during the month of November or December. I use the competitive nomination system which assures that every applicant has a fair chance to compete for available openings at the academies. You will be notified in January if you have received a nomination from me.

### **NOMINATION FILE**

**Your nomination file must be complete by Friday, October 17, 2008 and must include the following:**

1. Application Form

Be thorough and complete. Careful thought should be given to your first choice of an academy. Second choices can be considered only in the event that there are not a sufficient number of qualified candidates for that particular academy. If there isn't enough room on the application form, please feel free to continue on an additional page.

2. High School Transcript

An official transcript of your high school records and class rank must be submitted. This transcript must show your final junior grades, grade point average, and numerical class rank. If you apply before this information is available, it is your responsibility to provide my office with this information when it is available.

3. College Boards

The ACT or SAT are the required entrance examinations for admission to the service academies. You are responsible for requesting that test scores be sent to the academy/academies and to my office. I accept either exam. It will be necessary for you to take the test prior to October for purposes of my office deadline. If you take an exam in September, I suggest you ask for a Rush Report to be sent directly to me (SAT) or to you (ACT) to forward immediately. You can direct the SAT test score to my office by listing my code number, 0231, on your test registration form. My ACT code is 7198. Please check with your high school guidance counselor for the ACT and SAT test dates and information on these exams. Remember, it is up to you to make sure all information is received by my office.

At this time, I do not require that applicants take the written portion of the ACT. However, the academy(ies) that you are interested in may require this. You should check with each academy for their specific requirements.

4. Three Letters of Recommendation

These letters should be written by people who know you personally and know your capabilities as well as your weaknesses. LETTERS FROM RELATIVES WILL NOT BE ACCEPTED. Please do not allow the people writing your letters of recommendation to send their letters directly to me. You must obtain all three letters and send them to my office together with your completed application.

All materials MUST be sent to:           The Honorable Herb Kohl  
United States Senator  
ATTN: Kelly Ascheman  
310 West Wisconsin Avenue, #950  
Milwaukee, Wisconsin 53203

Please Note: Do NOT send any application materials to my Washington, D.C. office. Mail delays due to security screening may jeopardize the timely receipt of your materials and disqualify your application from consideration.

If you have any questions, please do not hesitate to contact my U.S. Service Academy Nominations Coordinators **Joylynn Gilles** at (608) 264-5338 or **Marlene Mielke** at (920) 738-1640, who will be happy to assist you and provide guidance.

Thank you for your interest in the opportunities offered by our U.S. Service Academies. I look forward to you participating in the nomination process. My very best to you and your family.

Sincerely,



Herb Kohl  
U.S. Senator

HK:jfg  
Enclosures

# Senator Herb Kohl

## Application for Nomination To U.S. Service Academies

310 West Wisconsin Ave, #950  
Milwaukee, Wisconsin 53203

Contact: Marlene Mielke (920)738-1640

Please PRINT or TYPE

FULL NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, ZIP CODE \_\_\_\_\_

COUNTY \_\_\_\_\_

TELEPHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

CONGRESSIONAL DISTRICT \_\_\_\_\_

SOCIAL SECURITY NO. \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

PARENTS' NAMES \_\_\_\_\_

Daytime telephone number where your father can be reached \_\_\_\_\_

Daytime telephone number where your mother can be reached \_\_\_\_\_

HIGH SCHOOL

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Telephone

DATE OF HIGH SCHOOL GRADUATION \_\_\_\_\_

CLASS STANDING (number and size) \_\_\_\_\_

GRADE POINT AVERAGE \_\_\_\_\_ on a 4.0 scale  
\_\_\_\_\_ weighted

Please indicate the date that you took your college entrance exams and if you plan to retake the tests:

Examination Date \_\_\_\_\_

Reexamination Date \_\_\_\_\_

COLLEGE ENTRANCE EXAM SCORES:

<u>SAT</u>	<u>ACT</u>
Critical Reading _____	English _____
Math _____	Reading _____
Writing _____	Science Reasoning _____
	Math _____
	Writing _____
	Composite _____

APPLYING FOR ADMISSION TO:

(Please number in order of preference - rank only those academies you wish to attend.)

- ( ) AIR FORCE
- ( ) MILITARY (ARMY)
- ( ) NAVY
- ( ) MERCHANT MARINE

Please list any high schools or universities formerly attended, beginning with the most recent:

School	Address	Dates Attended
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SERVICE ACADEMY INFORMATION:**

Do you have any siblings attending or who have attended a service academy? \_\_\_\_\_

If so, which one(s)? \_\_\_\_\_

Have you requested a pre-candidate kit from an academy? \_\_\_\_\_

If so, which academies? \_\_\_\_\_

Please indicate below if you have applied for a service academy nomination from any other nominating authority:

President \_\_\_\_\_ Vice President \_\_\_\_\_ U.S. Senator \_\_\_\_\_

U.S. Representative \_\_\_\_\_ District \_\_\_\_\_ Secretary of (active duty personnel) \_\_\_\_\_

**SCHOOL ACTIVITIES:**

Please list all school activities in which you have participated. Include clubs, athletics, school organizations, etc. Please indicate any leadership roles in those activities.

Please list all scholastic honors, scholarships, recognitions and awards received:

Please list all extracurricular honors, achievements and recognitions received:

**OUT-OF-SCHOOL ACTIVITIES:**

Please list any non-school activities in which you have participated by school year (include employment, scouting, church groups, community service, etc.). If employed, please state responsibilities of jobs, dates of employment, hours worked per week:

**OTHER ACTIVITIES** (include hobbies, recreational activities, special interests):

**IN 200 WORDS OR LESS, STATE WHY YOU WANT TO ATTEND A SERVICE ACADEMY. PLEASE ATTACH THIS STATEMENT TO THE APPLICATION.**

**CERTIFICATION:**

I do hereby certify that I am a U.S. citizen and a resident of the State of Wisconsin. I do further certify that I am unmarried, not pregnant, and have no legal obligation to support children or other dependents. Additionally, I will not be less than 17 years of age nor more than 23 years of age on July 1st of the year that I hope to enter the Academy of my choice.

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Signature of Applicant

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Date

# Senator Herb Kohl

## Application for Nomination To U.S. Service Academies

### Application Checklist

- Application Form
- Official High School Transcript
- Proof of ACT and/or SAT scores (a copy of score report or scores reported on official high school transcript is acceptable)
- Letter of recommendation from non-relative
- Letter of recommendation from non-relative
- Letter of recommendation from non-relative

Send all application materials to:

U.S. Senator Herb Kohl  
Attn: Kelly Ascherman  
310 West Wisconsin Avenue, #950  
Milwaukee, WI 53203

Phone: 414-297-4451 (use ONLY to confirm  
receipt of application materials)  
Fax: 414-297-4455

**Complete applications must be received in Senator Kohl's Milwaukee office by October 17, 2008.**  
Late applications will not be accepted.

Students with complete applications received by the deadline will be scheduled for an interview with Senator Kohl's Service Academy Nominations Selection Board in the city closest to their home. Please reserve the appropriate day for your interview based on the schedule below.

November 1, 2008 <b><u>OR</u></b> November 2, 2008	Stevens Point, WI
November 8, 2008	Milwaukee, WI
November 15, 2008	Madison, WI

## INFORMATION ON OPENING A PRECANDIDATE FILE

In order to open a precandidate file with the academy(ies) of your choice, please send the following information to the address(es) indicated below.

Name (Last, First, Middle)  
Complete Address  
Home Telephone Number (Include Area Code)  
Date of Birth (Month, Day, Year)  
Social Security Number  
Name of High School  
Year of High School Graduation  
High School CEEB or ACT Code Number  
The Year You Wish to Enter the Academy

### AIR FORCE:

ADMISSIONS OFFICE  
HQ USAFA/RRS  
USAF ACADEMY CO 80840-9901  
<http://www.usafa.edu>

### COAST GUARD:

DIRECTOR OF ADMISSIONS  
15 MOHEGAN AVENUE  
US COAST GUARD ACADEMY  
NEW LONDON CT 06320-4195  
<http://www.cga.edu>

### MERCHANT MARINES:

UNITED STATES MERCHANT MARINE ACADEMY  
ADMISSIONS OFFICE  
STEAMBOAT ROAD  
KINGS POINT NY 11024-1699  
<http://www.usmma.edu>

### MILITARY (WEST POINT):

DIRECTOR OF ADMISSIONS  
UNITED STATES MILITARY ACADEMY  
606 THAYER ROAD  
WEST POINT NY 10996-9902  
<http://www.usma.edu>

### NAVAL:

DEAN OF ADMISSIONS  
US NAVAL ACADEMY  
117 DECATUR ROAD  
ANNAPOLIS MD 21402-9977  
<http://www.usna.edu>

## INFORMATION ABOUT THE RESERVE OFFICER TRAINING CORPS AND OTHER OFFICER SELECTION PROGRAMS

The Armed Forces encourages Service Academy applicants to also inquire directly with the military services regarding other officer training programs available to young men and women. By applying to one or more of the various commissioning programs, in addition to the Service Academies, you will be maximizing your potential to become an officer in the United States Armed Forces. Listed below is the contact information for the individual military branches, which you may contact directly to investigate their commissioning programs.

Air Force ROTC, DET 925  
1327 University Ave.  
Madison, WI 53706  
(608) 262-3440  
[www.wisc.edu/afrotc](http://www.wisc.edu/afrotc)

Battalion Commander  
United States Army Recruiting Battalion  
310 W. Wisconsin Ave., Suite 600  
Milwaukee, WI 53202  
(414) 297-4585  
[5jbn-cdr@usarec.army.mil](mailto:5jbn-cdr@usarec.army.mil)  
[www.goarmy.com](http://www.goarmy.com)

United States Coast Guard Recruiting  
3953 S. 76<sup>th</sup> St.  
Milwaukee, WI 53220  
(414) 321-4220  
[www.gocoastgurad.com](http://www.gocoastgurad.com)

Officer Selection  
United States Marine Corps,  
Recruiting Station  
310 W. Wisconsin Ave., Suite 480  
(800) 878-1063  
[www.marineofficer.com](http://www.marineofficer.com)

United States Navy Officer Recruiting  
310 W. Wisconsin Ave., Suite 650  
Milwaukee, WI 53203  
(800) 247-0507  
[www.navymidwest.com](http://www.navymidwest.com)

## U.S. Service Academy Nominations

### Fall 2008 Timeline

- September 20, 2008**      **Academy Day**  
Experimental Aircraft Association  
3000 Poberezny Road  
Oshkosh, WI
- October 17, 2008**      **Deadline for Completed Service Academy Nomination Applications**  
Send to:      Senator Herb Kohl  
                         Attn: Kelly Ascheman  
                         310 West Wisconsin Avenue, #950  
                         Milwaukee, WI 53202  
  
                         Fax: 414-297-4455
- November 1, 2008**  
**OR November 2, 2008**      **Applicant interviews with Senator Kohl's Service Academy Nominations Selection Board**  
Stevens Point area
- November 8, 2008**      **Applicant interviews with Senator Kohl's Service Academy Nominations Selection Board**  
Milwaukee area
- November 15, 2008**      **Applicant interviews with Senator Kohl's Service Academy Nominations Selection Board**  
Madison area

Each applicant whose **completed** application is received by the deadline will interview with Senator Kohl's Service Academy Nominations Selection Board at one of the sites listed above. Interviews will be scheduled at the site closest to your home address. Please reserve the appropriate day for your interview based on the schedule above.

If you have any questions or concerns, please contact Senator Kohl's Service Academy Nominations Coordinators: Joylynn Gilles, in Senator Kohl's Madison office at (608) 264-5338 or Marlene Mielke in Senator Kohl's Appleton office at (920) 738-1640.